

HNFCARES



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APRIL - JUNE 2016

PORTRAITS OF LOVE

A small act with a huge impact

Stronger partner collaborations

Extended nursing service hours

An excursion to River Safari

Message

Karen Lee
Chief Executive Officer
Home Nursing Foundation



Hello there! We are heartened to see that HNF CARES' readership has been growing steadily since its revamp. A big thank you for all your support!

This issue, we shine the spotlight on our special photography project, "Portraits of Love". We are fortunate to have a team of talented individuals who came together to volunteer their time and expertise to take portraits of our patients and their loved ones. Three of the volunteers, Kelvin, Jeremy and Jamie, shared with us their thoughts and reflections in this issue's feature story. We will also be

holding an exhibition at the Raffles City Shopping Centre from 22 to 24 April 2016 to showcase some 30 portraits and patient stories from the project. Mark your calendar and join us at this special event!

At Home Nursing Foundation, we strive to improve our services continually. As part of our efforts to serve patients better, we have extended nursing service hours from 5pm to 9pm, Mondays to Friday. You will also read about our engagements with the various Regional Health Systems, part of our efforts to strengthen ties with

tertiary healthcare institutions and community providers. In addition, we are working closely with the Singapore Productivity Association to review, streamline and integrate our service delivery processes.

To thank all our staff who have been working hard to serve our patients and the community, we had a fun-filled retreat at Sentosa in February 2016. This year, we introduced "Family Night", so staff could bring their family members with them to enjoy an evening of food and games.

Lastly, I would like to thank all our donors, sponsors and volunteers for making a difference to the lives of our needy patients. You can read about the recent activities and sponsorship programmes in the "Heartfelt Thanks" section.

Happy reading and see you at the "Portraits of Love" exhibition!

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Feature

And... It's a wrap!



Eight months, 47 portraits and countless home visits later, we've finally wrapped up phase one of our Portraits of Love (POL) photography project.

It began with a very simple idea. Home Nursing Foundation (HNF) wished to give our patients a photograph of themselves, to liven up their houses. A sizeable proportion of them live in highly subsidised rental housing, many of them by themselves. It would be something they could use to decorate their bare walls, and something they could take pride in.

In the course of taking these pictures, the team had the privilege of listening to each of the patients' stories, and

we were touched by the depth of what they shared.

Presenting the framed photographs to the patients was also a joyful and fulfilling experience for the team. We were elated to see the wide smiles that brightened their weary faces as they stared at the familiar face(s) in the photograph they held delicately in their hands. And we will never forget the gratitude they expressed repeatedly as we bade farewell.

Among the participants are Mr Shabbeer Ahmed Bin Saleh, 76, and his wife Mdm Meharunnisa Binte Syed Kassim, 67. "Nobody has taken this kind of photo for us before. Thank you so much!" exclaimed Mr Shabbeer when we delivered the photograph to his home.

Another participant, Mdm Maznah Binte Kahar, 60, caregiver to her husband Mr Rozikin Bin Abdullah, 66, was delighted to receive their portrait.

"Very nice!" she said, beaming with pride. The couple is pictured in this issue's cover page.

In the following stories, you'll read about the reflections of the three main volunteers, and what they have learnt from their POL journey.

This project culminates in a public exhibition at Raffles City Atrium Level 3 from 22 to 24 April 2016. And we sincerely hope to see you there.

A small act with a huge impact

02



In the last issue of HNF CARES, volunteer Jeremy Lim shared his experience accompanying the photographer on a full-day photo shoot for our photography project, Portraits of Love. Here's Jeremy's thoughts and reflections after delivering the photographs to the patients at home.

It was in August 2015 that the Home Nursing Foundation (HNF) and our photographer Kelvin kicked off the Portraits of Love project.

While photography had wrapped up by December, the

team needed time to select, print and frame the photos. The selection process was tougher than we expected, as we did not just want the patient to look good, we also wanted each photograph to capture a part of their life stories, which had captivated us throughout the project.

It was very true, if a bit clichéd, that each of the patients had their own story to tell. Through the selection process, we eventually identified four main themes from the patients' stories. The first was dignity – patients who showed strength in the face of adversity, whether physical, financial, emotional or otherwise. The second, acceptance – the ones who found inner peace amidst difficult circumstances. The third, family – those who showed that blood is thicker than water. And last, but definitely not least, love – couples who demonstrated the true meaning of “in sickness and in health, till death do us part.”

With the selection complete and the photographs printed in 8R size (and signed with personal notes from Kelvin), we soon fell back into the familiar routine of visiting as many patients as we could each day with the HNF team, making calls and switching routes to accommodate the patients' schedules. While it was undoubtedly hectic, there was a sense of accomplishment in finally accomplishing what we had started nearly half a year ago.

The best part of the delivery was, by far, getting to meet all the patients again. To be honest, before we started, we were worried that the patients had forgotten all about us, and we would show up at their doors awkwardly holding on to a photograph of them, trying to explain (again) what we were doing.

To our surprise, by far the most common response was, “What took you all so long? I've been waiting for my photograph for months!” The patients were not the only ones relieved that the photographs were finally delivered. One of the HNF nurses exclaimed: “At last! He has been asking for the photograph each time I come by!” We felt some mild embarrassment at this – he was the second patient to have his photo taken.



The friendly jibes quickly restored the familiarity we had shared with the patients. The joy of meeting old friends was slightly tempered by the deteriorating health of some of the patients. Indeed, our target of delivery by the Chinese New Year proved too late for one of the patients, who had sadly passed away just a week earlier. It was a stark reminder of the vulnerability of this segment of society served by HNF.

On a happier note, we could tell that the patients were pleased with the photographs, be it through the sense of pride they exuded as they searched for a place to display it, or the compliments, such as “Ho Leng Ah!” (Cantonese for ‘very beautiful’) lavished on them by their friends and neighbours, leading to bashful smiles appearing on their faces. Certainly, we shared their joy as well.

It's remarkable to remember what the first day was like, five persons coming together not knowing what to expect beyond taking photos of some of HNF's patients. Today, the team of volunteers has grown to include the make-up artists from the Make Up Room, our videographer Jamie, and our creative agency Flight Plan.

We're also pleased to share that we've obtained support from SMRT Corporation, Raffles City Shopping Centre, Agency for Integrated Care, Aberdeen Asset Management, NTUC Health Co-operative Limited, Singapore Pools and Ageing Asia for the Portraits of Love exhibition.

Most of all, we're grateful for the opportunity to meet all of the patients involved in this project, and to hear their stories. We look forward to sharing them with you at the upcoming exhibition. Visit portraitsoflove.sg for details.

- 01 Mr Rozikin Bin Abdullah and Mdm Maznah Binte Kahar.
02 Mr Shabbeer Ahmed Bin Saleh and his wife Mdm Meharunnisa Binte Syed Kassim.
03 Mdm Marippan Jayaletchimi.
04 Mdm Chung Perng.



Epilogue: Portraits of Love

01



Professional photographer Kelvin Lim is no stranger to charity work, but working on the Portraits of Love (POL) project has given him the unique opportunity to connect with needy patients and their families like never before. As the project comes to a close, and with weeks to the exhibition, he shares with us his reflections on his eight-month POL journey.

I was looking forward so much to meeting him again.

Holding the picture of the laughing man, I walked briskly along the bare cemented corridors towards his home. There he was! But things didn't look right.

He was sitting all alone, back turned towards the opened door, shoulders drooped, head bowed. We called to him, but he didn't move. We called again, and again... many times. Finally, he turned his head, ever so slightly.

"Come in, the gate's not locked", he said in a voice so soft, it's almost a whisper.

He didn't look at us when we greeted him. He didn't look at his happy, laughing portrait when we showed it to him. He didn't look. He couldn't. In two months, he had turned almost blind.

How could things go so wrong, so quickly? It seemed only yesterday when this shy, quiet gentleman broke his

silence, laughed with us, joked with us, shared his life. Now, his house was empty, the walls stripped bare, the mood joyless. Would a beautiful portrait make any difference?

When I visited these folks, I didn't just want to take a few nice shots. I wanted to know them and make the portraits meaningful. I wanted a happy ending. I wanted them to feel beautiful and remember happy moments. In fact, there were many happy faces when we delivered these "portraits of love". But this was never about what I wanted.

A patient had passed on just a few days earlier. Another had been warded in critical condition. Some looked even happier than before, while others were burdened by problems we have no right to intrude on.

We photographers say we're story-tellers, but a photograph can never tell the whole story. We like to think we're helping these folks, but are we? We are but tiny footprints who once walk briefly beside them, long after they've suffered a million more painful steps before us.



We all want the best in life, but these folks showed me that sometimes, there are things we cannot want. Life can turn against you without warning. Until this happens to us, we may never know if we can cope as well as the beautiful people you see in these photographs.

When we delivered our final portrait to an old lady, she welcomed us like relatives. Then, for the first time in decades, she told the painful story of her life. I could have taken more photographs, but I didn't. No photograph could ever describe her feelings, or mine.

As we left, I reached out and touched her hands. She wrapped her old, wrinkled fingers around mine. There were tears in her eyes.

"I'll be happy as long as you remember me."



01 Mr and Mrs Abdul Aliff S/O P P Packeer.

02 Mr Lim Ah Baa and family.

03 Mr Cyril Jeremiah and Mrs Josephine Jeremiah.



Stories that stay with you



Filming the participants of our Portraits of Love project and weaving their stories together in a moving picture was an unforgettable experience for videographer Jamie Tan. As the lights go down, he shares his reflections on this meaningful journey.

Home Nursing Foundation's (HNF) Portraits of Love project was a profound journey. At conceptual stage, the idea was rather simple – to capture a portrait of an individual in their homes. Entering their apartments, one's eyes open up to their world. As we got to know these individuals, we began to see a mirror in them. The journey they bore, the relationships they forged and the suffering endured.

HNF did an outstanding job organising the visits and interacting with these individuals to find out about their stories. A down-to-earth photographer, Kelvin, captured them in prints. When these photographs were framed and presented to them, I saw the bright smiles that lit up their faces, and I was overwhelmed with joy.

And their stories stay with you. A man on wheels, touring

the fringes of Singapore earning an honest living. A couple, learning to love again every day. And a father's unconditional love. I am thankful for the stories shared as I learnt the true meaning of benevolence. With burdens resting on them, I pondered over the motivation that drives them forward. But in all of them, I could sense a resonance of peace from their faces.


I realised that acceptance is a key to survival. We know that grief is inevitable, but through acceptance comes bliss. I felt inspired from the battles they fought and still fight, and I emerge from this experience better, stronger, and unafraid to face upcoming challenges.

I learnt a great deal in this project, which shed new light on how to tell better stories. And I am grateful to be part of this journey.



Mr Seah See Seng.

Portraits of LOVE



A PHOTO EXHIBITION OF STORIES
FROM THE HEARTLAND

22 - 24 April 2016 . 10am - 10pm . Raffles City, Atrium Level 3
portraitsoflove.sg



FRINGE ACTIVITIES

"Behind The Scenes"
screening + popcorn
& kachang puteh

**Photography
Workshops**

Be your
own star
with our fun
film set

Work your
crafty fingers
at our **Origami**
folding station

Health Talks
by healthcare
professionals

Pose with our **roving mascots**
& collect your photos at the
exhibition area

Vote for your
favourite photo
& stand a
chance to **win**
Capitastar Points

Strengthening ties with partners

After conducting several roadshows in November 2015, we continued to engage the different Regional Health Systems (RHSes) for deeper collaborations.

While the modes of collaboration may differ from one RHS to another, they ultimately undergird HNF's vision. They all revolve around providing our patients with support through holistic, comprehensive and coordinated care.



Clockwise: Ms Linda Teo (Assistant Manager, AIP, AHS), Sister Jesbindar Kaur (Senior Nurse Manager, AIP, AHS), Sister Laura Tham Schmidt (Nurse Clinician, AIP, AHS), Mr Ian Sim (Senior Manager, Operations Admin, YCH), Ms Lydia Chin (Senior Manager, AIP, AHS) and Dr Ang Yan Hoon (Senior Consultant, Geriatric Medicine, AHS), Ms Chan Mei Mei (Director of Nursing, HNF), Ms Hafidah Binte Saipollah (Assistant Nurse Clinician, HNF), Ms Chua Soo Kheng (Senior Staff Nurse, HNF) and Ms Pushpa Kumari (Senior Staff Nurse, HNF).

With Eastern Health Alliance, the exchange of a single point of contact will enable clinical staff from both sides to be easily reached for updates and case discussions. There are also plans to synchronise wound management, especially when patients are discharged from Changi General Hospital and referred to Home Nursing Foundation (HNF).

We are very pleased to be Alexandra Health System's (AHS) preferred community partner. For a start, assigned HNF nurses in the northern region will participate in AHS Ageing-In-Place Community Care Team's Multi-Disciplinary Meeting on a monthly basis. It is an excellent platform for both teams to update each other on their co-managed

patients' progress. At the same time, it enables us to discuss complex cases, including social issues. The referral process between both teams is also reviewed to enable direct and seamless co-management.

We are also in talks with Yishun Community Hospital to allocate hot desks for our nurses. This will help strengthen HNF's presence in the community and enable our nurses to meet the hospital's teams for discharge-planning, thereby facilitating smoother handovers.

Further to our collaboration with National University Hospital (NUHS) and Frontier Healthcare Group, we are exploring the idea of having Frontier doctors to document their

home medical visit notes directly into the NUHS Electronic Medical Records system, CDoc. Currently, when a patient is re-admitted to the hospital, the patient's community-based progress and treatment records are unavailable in the National Electronic Health Record system. The new plan would fill the gaps in the patients' documented medical history, which then aids the hospital's clinical staff in following up with patient care.

As our care model continues to evolve, we must constantly remind ourselves that the delivery of holistic patient-centred care is only possible when all stakeholders work closely together as a team!

Nursing: Extension of service hours

To better serve our patients, we have extended our nursing service hours from 5pm to 9pm, Mondays to Fridays. This service is available island-wide for existing HNF patients. The service charge includes a surcharge, and the nursing service fee will be based on means-testing.

"The plan to extend our service hours is in line with our commitment to provide all-round support to our patients. It allows us to better meet our patients' emergency needs, thereby giving them and their caregivers a better peace of mind and care assurance," said HNF CEO Ms Karen Lee.

Ramping up our productivity

As our model of care evolves and care teams grow, productivity becomes more crucial. With the support of the Healthcare Productivity Fund (HPF), we engaged Singapore Productivity Association (SPA) to conduct a comprehensive review of our operations in May 2015. The objective was to identify gaps and inefficiencies in key workflows and processes.

From the review, we found that a significant portion of our nurses' time was spent on administrative work and clinical documentation. As a result, patient contact time was reduced.

In order to address these gaps holistically, we managed to secure full funding from HPF and re-engaged SPA for "Phase 2 Implementation and Solutioning" in November 2015. The aim was to streamline and integrate our overall service delivery processes through work and job re-design. This would better enable our staff to support HNF's ramp-up plans.

The SPA team met our management team in early December 2015 to develop the broad strategy and discuss desired outcomes. Four key improvement areas were identified, namely home nursing, home medical, social welfare and call centre. A Quality Improvement Team (QIT) was set up for each area, led by respective process owners and staff. Each QIT would drive their project and come up with measures. On top of this, a Project Management team comprising of our management and QIT leads, was formed to approve, guide and monitor eventual results from the QITs.

Before the commencement of QIT's work, SPA Consultant Mr Lam Chun See conducted a one-day training for our staff involved in the QITs in January 2016. The training outline encompassed concepts of process improvement, lean six-sigma approach and PDCA (Plan-Do-Check-Act) methodology. It was an insightful session which helped to gear up our staff for subsequent QIT sessions.



Concurrently, SPA had kindly arranged for benchmarking visits to different call centres. The objective was to learn and adapt relevant practices to improve our current call centre. One key takeaway was the creation of a knowledge management system to enhance customer relationships. We also learnt about adoptions of relevant Key Performance Indicators to measure the call centre's effectiveness.

In February 2016, the individual QITs started on their detailed process-mapping, extensive data collection and comprehensive data analysis. The QIT progress and preliminary findings were reported regularly at the Project Management team meetings. The SPA also conducted a briefing session to our nurses and talked about change management at our Staff Retreat.



"The SPA team comprising consultants and staff accompanied a number of HNF nurses on their home visits. The objective was to observe and record the daily activities for the purpose of identifying opportunities for improvements.

It was an inspirational experience. The nurses displayed professionalism and patient-centred focus, according each patient visited with unconditional care and concern in some very difficult circumstances.

The team is inspired to help find more efficient and effective systems and processes to improve the level of home healthcare further; whilst helping all in HNF to achieve a better work life balance," said Mr Wong Kai Hong from SPA.

The QITs' next step will be to focus on processes and activities before devising solutions. The entire QIT work is slated to complete in mid-2016.

01 SPA Consultant Mr Lam Chun See sharing the PDCA methodology with our staff.

02 SPA Consultant Mr Wong Kai Hong talked about change management at our staff.

Gift-wrapping for charity



In December 2015, HNF and LoveFAD collaborated on a Christmas fundraising project. LoveFAD is a youth-led volunteerism project that provides gift-wrapping services at shopping malls island-wide to raise funds for its adopted charities. Five HNF staff joined LoveFAD volunteers to wrap gifts at Tampines Mall from 14 to 24 Dec, raising a total of \$6,803.40 in cash. “We are happy to have raised some funds for HNF and its beneficiaries, and we hope to be able to do it again in 2016,” said Mr Ong Koon Han, 24 (pictured above), a member of LoveFAD’s organising committee.

A big ‘Thank You’ to our donors

CHUA CHUAN LEONG CONTRACTORS PTE LTD

Chua Chuan Leong Contractors made a generous one-time donation of \$200,000 to HNF in December 2015.

WOH HUP TRUST

HNF was one of the beneficiaries of Woh Hup Trust last year, receiving a generous donation of \$50,000 in December 2015.

ABERDEEN ASSET MANAGEMENT ASIA LTD

In December 2015, Aberdeen partnered HNF for a 10-month sponsorship programme worth \$20,000. The programme will benefit five needy HNF patients, covering some of their medical supplies and HNF home nursing service fees. Among them is Mr Yuri Dahlan Bin Ismail, 38, who was left bedbound and uncommunicative after a traffic accident in 2009. His medical and nutritional needs cost some \$700 a month, but this will be covered by Aberdeen’s sponsorship for 10 months. Mr Yuri’s father, Mr Ismail, a dialysis patient, said: “I’m very thankful for this donation. It’s definitely a great relief for us.”

Aberdeen also donated another \$20,000 in January 2016 to subsidise approximately 313 home visits by our home nursing and home medical teams over a period of one year.

A visit to River Safari



On 11 Dec, HNF took 17 patients to River Safari. This was made possible by the kind sponsorship of Sumitomo Corporation Asia & Oceania Pte Ltd. A total of 24 volunteers from Sumitomo and two HNF nurses accompanied our patients throughout the visit.

Spirits were not dampened despite the rain, and our enthusiastic volunteers were quick to bond with our patients, checking out the many species of land and river creatures together.

For many of our elderly patients, this was their first time having an up-close encounter with the pandas, Jia Jia and Kai Kai.

“This is my first time seeing the pandas and taking a boat to see giraffes, as I’m not very mobile and do not have a lot of money. I enjoyed talking to the volunteers very much, and I would like to thank them for being so thoughtful and patient.” said Mdm Lee Kuen Kuen, 84 (pictured on the left with a volunteer from Sumitomo Corporation).

A boat ride was also offered to the more adventurous patients to see animals like elephants and giraffes. It was a fun-filled trip for everyone, and an unforgettable experience for our patients.



Photos courtesy of Sumitomo Corporation

Sharing is caring

Like previous years, we were very blessed to have received hampers containing daily necessities from NUS Senior Alumni as well as Aberdeen Asset Management Asia Ltd. With help from the Air Line Pilot Association and Aberdeen, we managed to deliver these hampers to all our patients within two days. The recipients, including Mr Peter Lew (left), were overwhelmed by the kind thoughts of our donors, and were very thankful.

We would like to express our most sincere appreciation to our donors and volunteers for bringing cheer to our patients during Lunar New Year.



Staff Retreat 2016

It was an early start for some 70 HNF staff on 26 Feb as they made their way to Sentosa for the annual staff retreat.

The event kicked off at Shangri-La's Rasa Sentosa Resort & Spa with a morning of ice-breaker games, followed by a message by CEO Ms Karen Lee, and a talk by Mr Wong Kai Hong from the Singapore Productivity Association on "change".

After a buffet lunch, staff made their way to FOCUS Adventure Site for some teambuilding activities which emphasised on the importance of teamwork and communication.

In the evening, staff met up with their family members to attend HNF's inaugural Family Night on Siloso beach. After participating in fringe activities such as balloon-sculpting, face-painting and instant fun photo booth, everyone was treated to a scrumptious buffet dinner on the beach while enjoying a magic show.

The evening's activities culminated into a lucky draw, which saw some staff walk away with shopping

01



02



03



vouchers and tickets to Resorts World Sentosa attractions.

It was definitely a memorable and meaningful retreat for everyone at HNF.

01 Staff having a go at a balancing game.

02 A special dinner on the beach for staff and their family members.

03 One of many mementos to bring home: Hand-sculpted balloons.

Upcoming events

HNF 40th Anniversary Appreciation Lunch

Date: 30 April 2016

Time: 11.30 am

Venue: Gardens By The Bay

Target audience: Invited donors, volunteers, patients and staff

Community Awareness Carnival

Date: 2 to 3 July 2016

Time: 8am to 5pm

Venue: Ang Mo Kio Central Stage

Target audience: Public

For more information, visit:

www.hnf.org.sg/events-publications/events



Operating Hours

Mon - Thur: 8am to 5.30pm

Fri: 8am to 5pm

6854 5500

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Emergency Nursing Services

Mon - Fri: 5pm to 9pm

(Last call: 8pm)

Closed on Sat, Sun & Public Holidays

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For nursing services after our operating hours, please contact the following 24-hour private nursing providers:

Nicole Consultancy Pte Ltd:

6221 5262 / 9489 4388

Heng-Gref Medical Support Services:

6272 6018

Rasa Care Pte Ltd:

6100 3600



*Please note that HNF is not affiliated to any private nursing providers.

Make a donation and help others in need

为善最乐



Mr Marsudi Bin Ismail remembers it very clearly – it all happened on the second day of Hari Raya in 2012. He was celebrating the festive occasion with his wife, their three children, and their extended family members when he felt a sudden, sharp pain around his shoulder. The pain did not subside after some time, and he was rushed to the hospital.

Since that ill-fated day, Mr Marsudi became bedbound. He was diagnosed with cervical myelopathy, and underwent spinal surgery. Mr Marsudi believed that the injury to his spinal cord was due to his work during his younger days as a mover, which required him to carry very heavy items every day.

Now, his wife is the sole bread winner of the family, juggling her part-time cleaner job and household chores. Mr Marsudi tries to ease his wife's workload by teaching and guiding his children from his bed.

Mr Marsudi has been under the care of Home Nursing Foundation for three years. Our nurses visit him for sacral wound-dressing and in-dwelling urinary catheter-change. With the help of government subsidies and donations to HNF, Mr Marsudi's fees are fully waived.

Your donation will go a long way in helping our patients like Mr Marsudi, as it will offset their cost of medication and the services that HNF provides to them.

在马苏迪的记忆当中，2012年开斋节的第二天，他和太太，三个孩子们正欢庆佳节时，突然在他的肩膀周围感到有一股剧烈的疼痛。过了几天情况依然不见好转，他便急迫地前往医院求诊。

手术后，马苏迪就卧床不起。他得了脊髓型颈椎病，需要做脊椎骨的手术。马苏迪年轻时是一名搬运工人，所以他相信脊椎骨受伤是因每天搬运沉重的物件而导致。

他的太太是家中唯一的经济支柱，她不但需要兼职当清洁工人，还要料理家务及照顾全家的生活起居。

马苏迪虽然卧病在床，为了减轻太太的重担，他便扛起教育及监督孩子的责任。

在过去的三年里，马苏迪获得家护基金的医疗照顾。我们的护士上门到他的家中为他清洗伤口和更换尿管。有了政府的补贴和善心人士的捐款，家护基金已豁免马苏迪所有的服务费。

您的善心捐款可以帮助像马苏迪这样的病患也给予协助抵消他们的医药费。

万分的感谢您的支持。

For online donations, please visit HNF website at
若您想要通过网络捐款，请浏览“家护基金”的网址
<http://www.hnf.org.sg>

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How your donation makes a difference

\$50
donation

1 home-medical visit
+
2 home-nursing visits

\$200
donation

3 home-medical visits
+
12 home-nursing visits

\$100
donation

1 home-medical visit
+
6 home-nursing visits
or
one month's supply
of diapers

Contact us at 6854 5505/06 or email
enquiry@hnf.org.sg to find out more.

*All donations of \$50 and above made from 1 Jan 2016 to HNF will qualify for a 250% tax deduction.

My Personal Particulars

Name _____
(Dr / Mr / Ms / Mrs / Mdm)

*NRIC/FIN No. - -
(NRIC/FIN is required for automatic tax deduction)

Address _____
Postal Code _____

Tel _____ Mobile _____

Note: All donations made from 1 January 2016 to HNF will qualify for a 250% tax deduction. We provide tax deduction receipts for donations of \$50 and above or upon request.

My Donation

One-time Donation

\$500 ☐ \$100 ☐ \$50 ☐ Other Amt \$ _____

Monthly Donation (kindly fill up Giro Form on the right)

\$100 ☐ \$50 ☐ \$20 ☐ Other Amt \$ _____

☐ Bank & Cheque No. _____
(Payable to "Home Nursing Foundation")

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Credit Card No.:

Name as on Credit Card: _____

Expiry Date of Credit Card:
(Month / Year)

Signature _____ Date _____

FOR FINANCIAL INSTITUTION'S COMPLETION

To: Home Nursing Foundation - This Application is hereby REJECTED
(please tick) for the following reason(s):

- () Signature/Thumbprint# differs from Financial Institution's records () Account operated by Signature/Thumbprint#
() Signature/Thumbprint# incomplete/unclear () Amendments not countersigned by donors
() Wrong account number () Others _____

Name of Approving Officer _____

Personal Donation

Corporate Donation

Company Unique Entity No. (previously known as "ROC"/ "ROB"):

(Only applicable for corporate donation)

Email _____

Application Form For Interbank Giro (for monthly donation only)

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(Dr / Mr / Ms / Mrs / Mdm) As in Bank's Record

Date _____ Name of Bank _____

Contact No. _____ Branch _____

NRIC/FIN/Passport No. - -
(HNF's Donor's Ref)

Your Account No. to be debited (For Your Completion)

*Thumbprint(s) / Signature(s)

Part 2: For HNF's Use

Beneficiary: **Home Nursing Foundation**

Bank Branch

Billing Organization's ("BO") Reference Number

Bank _____ Branch _____ HNF's Account No

7339504021148002

- (a) I/We hereby instruct you to process the BO's instructions to debit my/our account.
(b) You are entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
(c) This authorization will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through the BO.